



MAHARASHTRA ANIMAL AND FISHERY SCIENCES UNIVERSITY, NAGPUR

XI CONVOCATION - 2024

IMPORTANT INSTRUCTIONS TO THE CANDIDATES

1. Information such as examination passed, C.G.P.A., Division, Name, Enrolment Number, Name of the College, Year, Address with Phone/Mob. No. etc. be given correctly in the ON LINE form.
2. Student shall have to apply **on-line**. Fees for obtaining Degree in presentia at Convocation is Rs. 2,500/- (Rs. Two thousand and five hundred only) and Degree in absentia by Post within India is Rs. 3000/- (Rs. Three thousand only), whereas, for outside India (abroad) fees is Rs. 5,000/- (Rs. Five thousand only)
3. Fees will be accepted by Online mode via Bank Transfer/ Credit /Debit card /UPI etc -
4. **Online / For Bank transfer-**  
In case of online payment, the candidate can deposit the amount from his account through NEFT to the same account of MAFSU. While filling NEFT form, following details would be required-  
- **IFSC Code no:- MAHB0001321** (MAHB Zero Zero Zero One Three Two One)  
- **Bank of Maharashtra, Account No. - 60424426101**  
- Name of account Holder: **Comptroller Finance and Account MAFSU, Nagpur**  
In this case the candidate has to mention all his/her details in NEFT form. **After the successful NEFT, the candidate should obtain the UTR number, which is to be mentioned in the space provided in the form. If the bank transfer/transaction is made from the account of person other than the candidate seeking the degree, in such case, the name of candidate for whom the money is deposited is to be mentioned at the space provided in the application form\*\*).**  
**The applications without payment and details of payment shall not be considered.**
5. Application received after **30/01/2024** shall not be considered for admission of the candidate to the Convocation and the candidate shall have to receive the Degree Certificate in absentia by paying the difference of the fees at the institute where the candidate has completed the said degree.
6. Incomplete application shall not be considered and no correspondence thereon shall be entertained.
7. The candidate will have to report at Committee Hall, Nagpur Veterinary College, Nagpur one day earlier to Convocation day for receiving the costumes as well as for attending rehearsal, which will be compulsory or else he/she will not be considered for conferring the degree in Convocation and the late reporters will have to obtain the degree strictly as per the procedure laid down for in-absentia.
8. The candidates will have to enter in the Convocation Hall half an hour before the starting of academic procession.
9. The Degree certificate conferred in absentia shall not be delivered in person either to the candidate or his messenger, but shall be sent by Registered Post on the address mentioned in the application form by the candidate.
10. **There will be no emergency booth to issue costumes on the day of Convocation since rehearsal is compulsory on previous day of Convocation.**
11. **The candidate attending the Convocation shall have to make his/her own arrangement of accommodation.**
12. The candidates are requested to extend full cooperation to keep the sanctity and harmony of the said auspicious occasion.
13. Those candidates, who have not applied for degree in presentia or in-absentia, shall collect their degree certificates personally from their respective colleges by paying the fees Rs.5500/- ( Rs. Five thousand and five hundred only).
14. If candidate apply for degree in person, but does not attend the convocation, he/she will have to apply to the Associate Dean of the respective colleges and pay **Rs. 500/-** ( Rs Five hundred only) extra by D.D. in the name of **Comptroller Finance and Account MAFSU, Nagpur, payable at Nagpur** for sending the degree certificate by Registered Post.

\* **Separate fees to be paid for each degree (UG/PG).**

REGISTRAR  
MAFSU, Nagpur